

Sangguniang Panlalawigan

BATAAN CAPITOL, BALANGA CITY



AMEGUNIAND PANLAL

AUG 0 2 2021

THE 91ST REGULAR SESSION EXCERPT FROM MINUTES OF THE VIA ZOOM MEETING OF THE SANGGUNIANG PANLALAWIGAN OF BATAAN HELD AT THE PROVINCE OF BATAAN ON JULY 12, 2021

PRESENT:

Hon. Ma. Cristina M. Garcia, Vice Governor and Presiding Officer

FIRST DISTRICT:

Hon. Benjamin C. Serrano, Jr., Board Member

Hon. Jomar L. Gaza J.D., Board Member

Hon. Reynaldo T. Ibe, Jr., Board Member

Hon. Godofredo B. Galicia, Jr., M.D., Board Member

Hon. Maria Khristine G. Dela Fuente, Board Member

SECOND DISTRICT:

Hon. Maria Margarita R. Roque, Board Member

Hon. Manuel N. Beltran, Board Member

Hon, Edgardo P. Calimbas, Board Member

Hon. Jose C. Villapando, Sr., Board Member

Hon. Romano L. Del Rosario, Board Member

Hon. Doroteo M. Austria, Board Member (FABC President)

Hon. Noel Joseph L. Valdecañas, Board Member (PCL President)

Hon. Precious D. Manuel, Board Member (SKF President)

Hon. Rosita N. Sison, Board Member (IPM Representative)

ABSENT:

None

ORDINANCE NO. 09 Series of 2021

APPROVING THE CREATION OF POSITIONS IN THE PROVINCIAL INFORMATION OFFICE, PROVINCE OF BATAAN.

Sponsored by: HON. NOEL JOSEPH L. VALDECANAS

WHEREAS, the Sangguniang Panlalawigan is in receipt of a request from the Provincial Governor, Hon. Albert S. Garcia, for the creation of various positions in the Provincial Information Office;

WHEREAS, attached to said request is copy of the Certificate of Availability of Fund Sources and the computation of Annual Budgetary Requirement, approval of the Ad Hoc Committee and the Organizational Chart of the Office which form as an integral part of this Ordinance;

WHEREAS, Art. 98 (1)(viii) of the IRR of RA 7160 or the Local Government Code of 1991 provides that the Sangguniang Panlalawigan as the legislative body of the province shall determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and

> BERT S GARCIA vincial Governor

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employees paid wholly or mainly from provincial funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the Provincial Government;

WHEREAS, upon review and deliberation, the Sangguniang Panlalawigan finds the same in order without prejudice to relevant laws, rules and regulations;

NOW THEREFORE, be it enacted by the Sangguniang Panlalawigan, in a session duly assembled that:

SECTION 1. CREATION OF POSITIONS. The following positions is hereby created:

Provincial Information Office:

Positions	Number	Salary Grade
Information Officer II	1	SG-15
Administrative Officer II	1	SG-15
Computer Operator III	1	SG-12

SECTION 2. RATIONALE. The positions requested for creation will be in compliance to Civil Service Commission's MC 19, s. 192 which is the Guidelines and Standards in the Establishment of Organizational Structures and Staffing Patterns in the LGUs, and Section 17 of the Local Government Code of 1991;

SECTION 3. FUNDING. The corresponding salaries and other benefits of the new positions shall be appropriated and incorporated in the Annual or Supplemental Budget of the Provincial Government of Bataan;

SECTION 4. SEPARABILITY CLAUSE. If any part of this Ordinance is declared not valid, unconstitutional or unlawful, such declaration, remaining provisions, sections or parts hereof shall remain and continue to be in full force and effect];

SECTION 5. EFFECTIVITY CLAUSE. This Ordinance shall take effect after ten (10) days from the date, copy hereof is posted in a bulletin board at the entrance of the Provincial Capitol Building and in at least two (2) other conspicuous places.

ENACTED AND APPROVED this 12th day of July, 2021 in the City of Balanga, Province of Bataan.

APPROVED UNANIMOUSLY.

MA. LILIOSA (B) OCONER Assistant Secretary to the SP

BENJAMIN d. SERRANO, JR.

Board Member

Board Member

BERT S GARCIA

Provincial Governor

REYNALDO T. IBE, JR. Board Member

GODOFREDO B. GALICIA, JR., M.D. Bøard Member

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MARIA KHRISTINE G. DELA FUENTE Board Member

MARIA MARGARIJA R. ROQUE Board Member

MANUEL N. BELTRAN Board Member

EDARDO P. CALIMBAS Board Member

JOSE C. VILLAPANDO, SR. Board Member

ROMANO L. DEL ROSARIO Board Member

DOROTEO M. AUSTRIA Board Member (FABC President) NOEL JOSEPH L. VALDECAŇAS

Board Member

(PCL President)

PRECIOUS D. MANUEL Board Member (SKF President)

ROSITA N. SISON
Board Member
(IPM Representative)

ATTESTED:

MA. CRISTINA M. GARCIA
Vice Governor
(Presiding Officer)

APPROVED:

ALBERT S GARCIA Provincial Governor Date: 7/30 | WW

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Republic of the Philippines Province of Bataan LOCAL FINANCE COMMITTEE

CERTIFICATE OF AVAILABILITY OF FUND SOURCES

This is to certify that upon the review of the Local Finance Committee, the proposed Creation of Positions in the Provincial Information Office is compliant with the provisions of Sec. 325 of Republic Act. No. 7160 and Local Budget Circular No. 61.

The proposed Creation of Positions are as follows:

Proposed Creation:

(two) 2 - Administrative Officer IV (Information Officer II) (SG-15)

(one) 1 – Administrative Officer IV (Administrative Officer II) (SG-15)

(one) 1 - Senior Administrative Assistant II (Computer Operator IV) (SG-14)

(one) 1 - Administrative Assistant VI (Computer Operator III) (SG-12)

Total Amount for the Requested Creation of Positions (per annum) - Php 2,678,064,040

This notwithstanding, that due to our current financial situation, only the following items were prioritized to be funded for this fiscal year:

LFC Approved for Funding: (one) 1 – Administrative Officer IV (Information Officer II) (SG-15)

(one) 1 – Administrative Officer IV (Administrative Officer II) (SG-15)

(one) 1 – Administrative Assistant VI (Computer Operator III) (SG-12)

Total Amount for the Creation of All Positions (per annum) - Php 1,585,811,30

The above-enumerated positions shall be funded in the Supplemental Budget of the Province of Bataan, covering the period of October 1 to December 31, 2021, and years thereafter.

Further, the total appropriation for Personal Services of the Provincial Government of Bataan will not exceed the forty-five percent (45%) of the total annual income from regular sources realized in the next preceding fiscal year.

Issued this 7th day of June, 2021 at the The Bunker, Provincial Capitol, Balanga City, Bataan

Local Finance Committee:

EDUARDO D. BANZON Provincial Budget Officer

Engr. ALEXANDER M. BALUYOT

Provincial Planning and Development Coordinator

ALICIA R. MAGPANTAY ting Provincial Treasurer

LEONORA O. SIASAT

OIC Provincial Accountant

Noted by:

ovincial Governor

Computation of Annual Budget Requirement at 2nd Tranche of SSL 5 Encl:

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PROVINCIAL INFORMATION OFFICE

COMPUTATION OF ANNUAL BUDGETARY REQUIREMENT AT LOCAL BUDGET CIRCULAR NO. 132 (2ND Tranch® of SSL 5)

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Noted by:

EDUARDO D. BANZON Provincial Budget Officer

Budget Ófficer II

MARJORIE ANNE T. GANZON

Prepared by:

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This is to request the following positions for the Provincial Information Office (Name of Office) POSITIONS ITEM NUMBER (if applicable) (2) Information Officer II (3) Administrative Officer II (3) Administrative Officer II (4) Computer Operator IV (5) Computer Operator IV (6) Computer Operator II (7) Stification for Request: we had to channel all our attention, time efforts and resources in tending/covering/documenting important meetings, events and related activities to be able to mee up with relevant, timely, accurate information to the public in the form of news articles, should assistance to other offices in preparing their own information dissemination materials, a strachment inverables contributory to MFOs: Quirement: Organizational Chart of requesting department ANGELINE OL, LARA OK.PIO Reviewed by: (as to appropriations) Provincial Budget Officer Approved AD HOC COMMITTEE / Date AD HOC COMMITTEE / Date Improved Indianal Approved AD HOC COMMITTEE / Date	This is to request the following positions for the Provincial information Office (Name of Office) POSITIONS ITEM NUMBER (if applicable) 2) Information Officer II 1) Administrative Officer II 1) Computer Operator IV 1) Computer Operator II stification for Request: In the on-going pandemic, we had to channel all our attention, time, efforts and resources in ending/covering/documenting important meetings, events and related activities: to be able to wisones, press releases. AVPs printed posters social media graphics not to mention providing these and Responsibilities: attachment interpretational Chart of requesting department interpretation below to be filled up by Ad Hoc Committee members coly: AD HOC COMMITTEE / Date In Disapproved Disapproved Disapproved	This is to request the following positions for the Provincial Information Office (Name of Office) POSITIONS ITEM NUMBER (If applicable) (2) Information Officer II (3) Administrative Officer II (4) Computer Operator IV (4) Computer Operator IV (5) Computer Operator II Instiffication for Request: (6) Information Officer II (6) Computer Operator IV (7) Computer Operator II Instiffication for Request: (8) Information Officer II (9) Computer Operator IV (10) Computer Operator II Instiffication for Request: (11) Computer Operator II Instiffication for Request: (12) Computer Operator IV (13) Computer Operator II Instiffication for Request: (14) Computer Operator II Instiffication for Request: (15) Computer Operator IV (16) Computer Operator II (17) Computer Operator II Instiffication for Request: (18) Position of Operator IV (19) Computer Operator IV (10) Computer Operator IV (11) Computer Operator IV (12) Computer Operator IV (13) Computer Operator IV (14) Computer Operator IV (15) Computer Operator IV (16) Computer Operator IV (17) Computer Operator IV (18) Computer Operator IV (19) Computer Operator IV (19) Computer Operator IV (10) Computer Operator IV (11) Computer Operator IV (11) Computer Operator IV (12) Computer Operator IV (13) Computer Operator IV (14) Computer Operator IV (15) Computer Operator IV (16) Computer Operator IV (17) Computer Operator IV (18) Computer Operator IV (19) Computer Operator IV (10) Computer Operator IV (11) Computer Operator IV (11) Computer Operator IV (12) Computer Operator IV (13) Computer Operator IV (14) Computer Operator IV (15) Computer Operator IV (16) Computer Operator IV (17) Computer Operator IV (18) Computer Operator IV (19) Computer Operator IV (10) Computer Operator IV (11) Computer Operator IV (11) Computer Operator IV (12) Computer Operator IV (14) Computer Operator IV (15) Computer Operator IV (16) Computer Operator IV (17) Computer Operator IV (18) Computer Operator IV (19) Computer Operator IV	TO: AD HOC SCREENING COMMITTEE	Date: May 31, 2021
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