



Sangguniang Panlalawigan

BATAAN CAPITOL, BALANGA CITY



EXCERPT FROM THE MINUTES OF THE 105TH REGULAR SESSION VIA ZOOM MEETING OF THE SANGGUNIANG PANLALAWIGAN OF BATAAN HELD AT THE PROVINCE OF BATAAN ON OCTOBER 25, 2021

PRESENT:

Hon. Ma. Cristina M. Garcia, Vice Governor and Presiding Officer

FIRST DISTRICT:

Hon. Benjamin C. Serrano, Jr., Board Member
Hon. Jomar L. Gaza J.D., Board Member
Hon. Reynaldo T. Ibe, Jr., Board Member
Hon. Godofredo B. Galicia, Jr., M.D., Board Member
Hon. Maria Khristine G. Dela Fuente, Board Member

SECOND DISTRICT:

Hon. Maria Margarita R. Roque, Board Member
Hon. Manuel N. Beltran, Board Member
Hon. Edgardo P. Calimbas, Board Member
Hon. Jose C. Villapando, Sr., Board Member
Hon. Romano L. Del Rosario, Board Member

Hon. Doroteo M. Austria, Board Member (FABC President)
Hon. Noel Joseph L. Valdecañas, Board Member (PCL President)
Hon. Precious D. Manuel, Board Member (SKF President)
Hon. Rosita N. Sison, Board Member (IPM Representative)

ABSENT:

None

ORDINANCE NO. 19
Series of 2021

APPROVING THE CREATION OF VARIOUS DIVISIONS AND POSITIONS UNDER THE OFFICE OF THE PROVINCIAL GOVERNOR – PROVINCE OF BATAAN.

Sponsored by: HON. NOEL JOSEPH L. VALDECAÑAS

"WHEREAS, the Sangguniang Panlalawigan is in receipt of a request from the Provincial Governor, Hon. Albert S. Garcia, for the creation of various divisions, including the positions necessary thereof, in the Office of the Provincial Governor of the Province of Bataan;

WHEREAS, Art. 98 (1)(viii) of the IRR of RA 7160 or the Local Government Code of 1991 provides that the Sangguniang Panlalawigan as the legislative body of the province shall.... determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from provincial funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the Provincial Government;

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Provincial Governor

"EXCELLENT PUBLIC SERVICE TOWARDS A BETTER QUALITY OF LIFE FOR ALL"

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WHEREAS, upon review and deliberation, the Sangguniang Panlalawigan finds the same in order without prejudice to relevant laws, rules and regulations;

NOW THEREFORE, be it enacted by the Sangguniang Panlalawigan, in a session duly assembled that the :

Section I – Creation – the following is hereby created:

1. Bataan Human Settlement Office (BHSO) Division

- To be responsible for the formulation, development, planning and implementation of the Housing Program of the Provincial Government.
- a. One (1) Administrative Officer I, SG-10
- b. One (1) Administrative Officer IV, SG-15
- c. One (1) Housing and Homesite Regulation Officer, SG 13
- d. One (1) Community Affairs Officer II, SG-15

2. Special Assistance Program Office (SAPO) Division

- To be responsible for the providing assistance and support to indigents and qualified patients/constituents.
- a. One (1) Community Affairs Officer II, SG-15
- b. One (1) Administrative Officer I, SG-11
- c. Four (4) Administrative Aide III, SG-3
- d. One (1) Administrative Aide II, SG- 2
- e. One (1) Administrative Aide IV, SG-4
- f. Three (3) Administrative Assistant I, SG-7

3. Youth Development Office (YDO) Division

- To be responsible for the promotion of youth programs and projects for the protection of youth's physical, moral, intellectual and social well-being through the active participation of the youth in government, public/civic affairs.
- a. One (1) Youth Development Officer III, SG-18
- b. Two (2) Youth Development Officer I, SG-10
- c. One (1) Administrative Aide III, SG-3

4. Cultural Heritage Preservation Division (CHPO)

- To be responsible for the preservation of culture and heritage through various programs of the Provincial Government.
- a. One (1) Project Development Officer IV, SG-22
- b. One (1) Development Management Officer III, SG-18
- c. One (1) Museum Researcher, SG-14
- d. One (1) Planning Officer I, SG-11

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Provincial Governor

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5. Procurement Section

- To act as additional support unit of the Bids and Awards Committee
- a. One (1) Administrative Officer V, SG-18
- b. One (1) Administrative Assistant II, SG-8

SECTION 2. FUNDING. The corresponding salaries and other benefits of the new positions shall be appropriated and incorporated in the Annual or Supplemental Budget of the Provincial Government of Bataan.

SECTION 3. SEPARABILITY CLAUSE. If any part of this Ordinance is declared not valid, unconstitutional or unlawful, such declaration shall not affect or impair the remaining provisions, sections or parts hereof, which shall remain and continue to be in full force and effect.

SECTION 4. EFFECTIVITY CLAUSE. This Ordinance shall take effect after ten (10) days from the date copy hereof is posted in a bulletin board at the entrance of the Provincial Capitol Building and in at least two (2) other conspicuous places.

ENACTED and APPROVED this 25th day of October, 2021 in the City of Balanga, Province of Bataan.

APPROVED UNANIMOUSLY.

MA. LILIOSA B. OCONER
Assistant Secretary to the SP

BENJAMIN C. SERRANO, JR.
Board Member

JOMAR L. GAZA J.D.
Board Member

REYNALDO T. IBE, JR.
Board Member

GODOFREDO B. GALICIA, JR., M.D.
Board Member

MARIA KRISTINE G. DELA FUENTE
Board Member

MARIA MARGARITA R. ROQUE
Board Member

MANUEL N. BELTRAN
Board Member

EDGARDO P. CALIMBAS
Board Member

JOSE C. VILLAPANDO, SR.
Board Member


ROMANO L. DEL ROSARIO
Board Member

ALBERT S. GARCIA
Provincial Governor

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DOROTEO M. AUSTRIA
Board Member
(FABC President)



NOEL JOSEPH L. VALDECAÑAS
Board Member
(PCL President)



PRECIOUS D. MANUEL
Board Member
(SKF President)



ROSITA N. SISON
Board Member
(IPM Representative)

ATTESTED:



MA. CRISTINA M. GARCIA
Vice Governor
(Presiding Officer)

APPROVED:



ALBERT S. GARCIA
Provincial Governor
Date: 11-11-2021



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Annex "A"

Requesting Office				LFC Approved	
CREATION OF POSITIONS				CREATION OF POSITIONS	
PGO DIVISION	No. of Positions	Position Title	SG	Position Title	SG
Bataan Human Settlement Office (BHSO)	1	Administrative Officer I (Record Officer I)	10	Administrative Officer I	10
	1	Administrative Officer IV (Administrative Officer II)	15	Administrative Officer IV	15
	1	Housing and Homesite Regulation Officer II	13	Housing and Homesite Regulation Officer II	13
	1	Community Affairs Officer II	15	Community Affairs Officer II	15
Total Amount for the Creation of Positions (per annum) ----> Php 2,081,748.30					
Special Assistance Program Office (SAPO)	1	Community Affairs Officer II	15	Community Affairs Officer II	15
	1	Administrative Officer I	11	Administrative Officer II	11
	4	Clerk I	3	Administrative Aide III	3
	1	Messenger	2	Administrative Aide II	2
	1	Driver II	4	Administrative Aide IV	4
	3	Computer Operator I	7	Administrative Assistant I	7
Total Amount for the Creation of Positions (per annum) ----> Php 3,541,390.25					
Procurement Section	1	Administrative Officer V (Administrative Officer III)	18	Administrative Officer V	18
	1	Administrative Assistant II (Administrative Assistant)	8	Administrative Assistant II	8
Total Amount for the Creation of Positions (per annum) ----> Php 1,089,545.65					
Youth Development Office	1	Youth Development Officer III	18	Youth Development Officer III	18
	2	Youth Development Officer I	10	Youth Development Officer I	10
	1	Administrative Aide III	3	Administrative Aide III	3
Total Amount for the Creation of Positions (per annum) ----> Php 1,792,630.20					
Cultural Heritage Preservation Division	1	Project Development Officer IV	22	Project Development Officer IV	22
	1	Development Management Officer III	18	Development Management Officer III	18
	1	Museum Researcher II	14	Museum Researcher II	14
	1	Planning Officer I	11	Planning Officer I	11
Total Amount for the Creation of Positions (per annum) ----> Php 2,875,891.90					

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Signature

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Republic of the Philippines
Province of Bataan
LOCAL FINANCE COMMITTEE

CERTIFICATE OF AVAILABILITY OF FUND SOURCES

This is to certify that upon the review of the Local Finance Committee, the proposed Creation of Positions and Units/Divisions in the **Provincial Governor's Office**, as reflected in the attached Annex "A" is compliant with the provisions of Sec. 325 of Republic Act. No. 7160.


However, necessary adjustments shall be made in certain positions in compliance with Local Budget Circular No. 137, or the Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition.

The positions as shown in Annex "A" shall be funded in the FY 2022 Annual Budget of the Province of Bataan, covering the period of January 1 to December 31, 2022, and years thereafter.

Further, the total appropriation for Personal Services of the Provincial Government of Bataan for FY 2022 will not exceed the forty-five percent (45%) of the total annual income from regular sources realized in the next preceding fiscal year.

Issued this 9th of September, 2021 at The Bunker, Provincial Capitol, Balanga City, Bataan

Local Finance Committee:


EDUARDO D. BANZON
Provincial Budget Officer


Engr. ALEXANDER M. BALUYOT
Provincial Planning and Development Coordinator

Noted by:


ALBERT S. GARCIA
Provincial Governor


ALICIA R. MAGPANTAY
Acting Provincial Treasurer


LEONORA O. SIASAT
OIC- Provincial Accountant

