



11. Payment of Service Charge for Prosecutor's Clearance				
Fee for the Issuance of clearance issued by the Provincial Prosecutor				
Office or Division:	Office of the Provincial Treasurer / Collection Division / Office Collection			
Classification:	Simple			
Type of Transaction:	G2C- Government to Citizen			
Who may avail:	All persons required by Prosecutor's Office			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Any valid Identification Card (1 original)		Agencies issued valid Identification Card (Private and Public)		
CLIENTS STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Presents the valid Identification Card to counters 2 to 5 and waits to be called.	1. Prepares the official receipt (Accountable Form 51).	None	2 minutes	<i>Revenue Collection Clerk III</i> Collection Division Office Collection
2. Pays the corresponding fee.	2. Receives payment and issues the official receipt (AF 51)	PHP 110	2 minutes	<i>Revenue Collection Clerk III</i> Collection Division Office Collection
TOTAL:		PHP 110	4 minutes	
Payment of Service Charge for Prosecutor's Clearance is covered under Bataan Revenue Code of 2023 Article N, Section 81				