



7. Collection of samples for ASF and AI Testing				
Collection of samples is being done as part of disease investigation, disease surveillance and shipment requirements of pigs and poultry.				
Office or Division:	Office of the Provincial Veterinarian / Animal Health Management Division			
Classification:	Simple			
Type of Transaction:	G2C- Government to Citizen / G2B - Government to Business Entity			
Who may avail:	Hog and poultry raisers			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
For ASF: 1. Sample Collection Form 2. Modified Disease Surveillance Form 3. Negative Disease Monitoring Form 4. Endorsement Letter For AI: 1. Laboratory Request Form 2. Sample Collection Form		Office of the Provincial Veterinarian		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PRO-CESSING TIME	PERSON RESPONSIBLE
1. Requests for schedule of collection thru face-book page, mobile number or physical visit to the office	1. Provides the client with schedule and assigns a personnel for the activity	None	5 minutes	<i>Veterinarian IV</i> Animal Health Management Division
2. None	2. Prepares all necessary documents and materials	None	5 minutes	<i>Veterinarian IV</i> Animal Health Management Division
3. Picks-up the assigned personnel and documents	3. Travel Time	None	1 hour	<i>Veterinarian IV</i> Animal Health Management Division
4. None	4.1 Collects samples and fills-out necessary documents 4.2 Presents the documents to the client, for confirmation and signature 4.3 Endorses the samples to the client 4.4 Provides instructions on proper storage and transport of samples	None	3 hours	<i>Veterinarian IV</i> Animal Health Management Division
5.1 Signs the accomplished forms 5.2 Follows all instructions provided	5. NONE	None	1 minute	<i>Veterinarian IV</i> Animal Health Management Division
6. Sends the samples and accomplished forms to the appropriate laboratories	6. Travel Time	None	1 hour	<i>Veterinarian IV</i> Animal Health Management Division



7. None	7. Informs the client when the result is available	None	5 minutes	<i>Veterinarian IV Animal Health Management Division</i>
TOTAL:		None	5 hours, 16 minutes	