



15. Conduct of Livelihood Trainings /Seminars				
Livelihood trainings/seminars provide knowledge and skills to interested individuals regarding animal production and other value-adding processes.				
Office or Division:	Office of the Provincial Veterinarian / Animal Production and Extension Services Division			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
NONE		NONE		
CLIENT'S STEP	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. None	1.1 Prepares and submits project proposal and purchase request 1.2 Coordinates with MLGU regarding the program	None	1 hour	<i>Agricultural Center Chief / Animal Production and Extension Services Division</i>
2. None	2. Prepares all necessary materials and ingredients for the	None	3 hours	<i>Agricultural Center Chief / Animal Production and Extension Services Division</i>
3. Attends the training/seminar	3. Facilitates the training/seminar	None	4 hours	<i>Agricultural Center Chief / Animal Production and Extension Services Division</i>
TOTAL:		None	1 day	