



6. Issuance of Veterinary Health Certificates

Provision of assistance to livestock and poultry raisers/traders and companion animal owners during transport of their pets, products and by-products. Government veterinarians may issue or concur veterinary health certificates.

Office or Division:	Office of the Provincial Veterinarian / Regulatory Division
Classification:	Simple
Type of Transaction:	G2C- Government to Citizen / G2B - Government to Business Entity
Who may avail:	<ol style="list-style-type: none">1. Livestock or poultry farmers who will transport animals or animal products within and outside the Province of Bataan2. Livestock or poultry traders who will transport animals, animal products and by-products within and outside the Province of Bataan3. Pet owners who will transport their pets outside the Province of Bataan



CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Vaccination card signed by a licensed veterinarian, for companion animals 2. Veterinary Health Certificates signed by a licensed veterinarian, for farms with private veterinarian 3. Certificate of Free Status on ASF (CFS-ASF), for commercial piggery 4. Recognition of Active Surveillance of ASF (RAS-ASF), for backyard piggery 5. Certificate of Free Status on AI (CSF-AI), for commercial poultry farm		1. Veterinary clinics 2. Private veterinarians 3. Bureau of Animal Industry 4. Bureau of Animal Industry 5. Bureau of Animal Industry		
CLIENT'S STEP	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Brings pertinent documents	1. Receives and validates the documents submitted	None	1 minute	<i>Administrative Assistant VI</i> <i>Administrative Support Services</i>
2. None	2. Issues Order of Payment	None		<i>Administrative Assistant VI</i> <i>Administrative Support Services</i>
3. Receives Order of Payment and pays the indicated amount to the Provincial Treasurer's Office	3.1 Receives a copy of the Official Receipt 3.2 Fills-out the Veterinary Health Certificates 3.3 Endorses the accomplished Veterinary Health Certificates to a veterinarian	100/VHC	1 minute	<i>Administrative Assistant VI</i> <i>Administrative Support Services</i>
4. None	4. Reviews and concurs the Veterinary Health	None	1 minute	Veterinarian III Regulatory Division
5. None	5. Issues the concurred Veterinary Health Certificates	None	1 minute	<i>Administrative Assistant VI</i> <i>Administrative Support Services</i>
6. Receives the concurred Veterinary Health Certificates	6. Gives feedback forms	None	1 minute	<i>Administrative Assistant VI</i> <i>Administrative Support Services</i>
7. Fills-out the feedback form	7. Files the accomplished feedback forms	None		<i>Administrative Assistant VI</i> <i>Administrative Support Services</i>
TOTAL:		100/VHC	5 minutes/VHC	