

<b>NAME OF AGENCY:</b>		<b>Bureau of Internal Revenue (BIR)</b>		<b>TENTATIVE DATE OF ONBOARDING TO 1BOSSCO:</b>		
<b>NUMBER OF HOUR/S OF TRAINING:</b>		1-2 hours – familiarization with the requirements only		<b>NAME OF TRAINER:</b>		
<b>SYSTEM REQUIREMENT/S:</b>		Integrated tax system provided by the Revenue Data Center installed by the Bureau *The system shall be installed by the Revenue Data personnel (will make use of VPN)				
<b>NO.</b>	<b>FRONTLINE SERVICE</b>	<b>MAXIMUM PROCESSING TIME</b>	<b>REQUIREMENTS</b>	<b>FEES</b>	<b>ADDITIONAL NOTES</b>	
1	Tax Identification Number (TIN) Issuance and Verification	15 minutes	<ul style="list-style-type: none"> <li>• Birth Certificate</li> <li>• Marriage Contract (for married Ind.)</li> <li>• BIR Form 1904</li> <li>• Government issued ID with Birthday</li> </ul>	Free	<ul style="list-style-type: none"> <li>• Other services require signatures and need to be processed at the RDO.</li> <li>• Provided that the system is available and running very fast and the required forms were already filled up by the client, they can process it in as quickly as 3 minutes.</li> <li>• Clients can download the BIR Form 1904 at their website (<a href="http://www.bir.gov.ph">www.bir.gov.ph</a>)</li> <li>• Client volume/day: 200</li> <li>• BIR will submit the computer specs required to meet the needs of the end-user</li> </ul>	
<b>NAME OF <u>PERMANENT</u> 1BOSSCO FOCAL PERSON:</b>						
<b>CONTACT NUMBER OF FOCAL PERSON:</b>						
<b>NAME OF REGIONAL DIRECTOR:</b>						
<b>NAME OF PROVINCIAL DIRECTOR:</b>						
<b>PROVINCIAL FIELD OFFICE ADDRESS:</b>						
<b>PROVINCIAL FIELD OFFICE CONTACT NUMBER/S:</b>						
<b>PROVINCIAL FIELD OFFICE EMAIL ADDRESS/ES:</b>						