

NAME OF AGENCY:		Department of Trade and Industry (DTI)		TENTATIVE DATE OF ONBOARDING TO 1BOSSCO:		
NUMBER OF HOUR/S OF TRAINING:		2-3 hours		NAME OF TRAINER:		
SYSTEM REQUIREMENT/S:		web-based (internet connection required)				
NO.	FRONTLINE SERVICE	MAXIMUM PROCESSING TIME	REQUIREMENTS	FEES	ADDITIONAL NOTES	
1	Business Name Registration (New, Renewal, cancellation, Verification, Amendment, Certification)	15 minutes	<ul style="list-style-type: none"> • 2 government issued IDs • Authorization letter with valid IDs of the applicant and authorized person 	Registration fee depends on the scope 200 – barangay 500 – municipal 1000 – regional 2000 - nationwide	<ul style="list-style-type: none"> • Payment first before the printing and issuance of certificates. OR attached • Client volume/day: 200 – Negosyo Centers, 100 PO 	
2	BMRE Registration	1 day				
3	Business Consultancy					
4	Consumer Complaints					
5	Sales Promo, Registration/ accreditation of - Repair shop - Fire Extinguisher - PCAB					
NAME OF <u>PERMANENT</u> 1BOSSCO FOCAL PERSON:			JOYCE C. YAMBAO			
CONTACT NUMBER OF FOCAL PERSON:			09564906432			
NAME OF REGIONAL DIRECTOR:			LEONILA T. BALUYUT			
NAME OF PROVINCIAL DIRECTOR:			NELIN O. CABALTUG			
PROVINCIAL FIELD OFFICE ADDRESS:			3 RD FLOOR THE BUNKER			
PROVINCIAL FIELD OFFICE CONTACT NUMBER/S:			(047) 237-1776			
PROVINCIAL FIELD OFFICE EMAIL ADDRESS/ES:			RO3.BATAAN@DTI.GOV.PH			