

NAME OF AGENCY:		Philippine Health Insurance Corporation (PhilHealth)		TENTATIVE DATE OF ONBOARDING TO 1BOSSCO:		
NUMBER OF HOUR/S OF TRAINING:		5 days – to be familiarize with the process flow		NAME OF TRAINER:		
SYSTEM REQUIREMENT/S:		WINDOWS 10 / INTERNET CONNECTION AT LEAST 50 MBPS – 100 MBPS				
NO.	FRONTLINE SERVICE	MAXIMUM PROCESSING TIME	REQUIREMENTS	FEES	ADDITIONAL NOTES	
1	Enrollment of New Member	15 minutes	<ul style="list-style-type: none"> · PMRF and Documentary Requirement such as - Birth Certificate - Marriage - CENOMAR, etc. 	Free	<ul style="list-style-type: none"> • Only individual applications or transactions will be processed at the 1BOSSCO • For companies/multiple applications and complex issues, they need to go to the PhilHealth Office • All pertinent forms will be provided by PhilHealth which will be strategically placed in a central location at the 1BOSSCO • A trainer will be sent by PhilHealth to train our CSAs • Client volume/day: 150 in all 4 services 	
2	Member Data Record (MDR) Issuance	5 minutes	<ul style="list-style-type: none"> · Request Form · Valid ID 	Free		
3	PHILHEALTH Identification Number (PIN) Issuance	5 minutes	<ul style="list-style-type: none"> · Request Form · Valid ID 	Free		
NAME OF <u>PERMANENT</u> 1BOSSCO FOCAL PERSON:						
CONTACT NUMBER OF FOCAL PERSON:						
NAME OF REGIONAL DIRECTOR:			EDGARDO F. FAUSTINO – ACTING VICE PRESIDENT			
NAME OF PROVINCIAL DIRECTOR:			ROWENA S. ZABAT – SAM MATEO MD			
PROVINCIAL FIELD OFFICE ADDRESS:			ZABALA BLDG., PRIMROSE ST. DOÑA FRANCISCA SUBD. COB, BATAAN			
PROVINCIAL FIELD OFFICE CONTACT NUMBER/S:			047-2371921, 237 1715			
PROVINCIAL FIELD OFFICE EMAIL ADDRESS/ES:			BALANGA.PRO3@PHILHEALTH.GOV.PH			