

NAME OF AGENCY:		Social Security System (SSS)		TENTATIVE DATE OF ONBOARDING TO 1BOSSCO:	
NUMBER OF HOUR/S OF TRAINING:		2		NAME OF TRAINER: Janet J. Bunsoy/May C. Pizzaro	
SYSTEM REQUIREMENT/S:		PC, Online Connection (dedicated), printer			
NO.	FRONTLINE SERVICE	MAXIMUM PROCESSING TIME	REQUIREMENTS	FEES	ADDITIONAL NOTES
1	REGISTRATION a) Issuance of SS Numbers (Employees, Self-employed, OFWs) b) WEB Registration to my SSS	2-3 minutes	Filled-up SSS E.1 (PSA birth certificate) Internet connection (online issuance)	None	<ul style="list-style-type: none"> • Already Online (fully) • Intervention is on those having difficulties doing the online process. •
2	CONTRIBUTION PAYMENT a) Issuance of Payment Reference Numbers (PRN) b) Remittance Prop - for referral to payment channel	Real time (depending on the internet connection)	Internet connection	None	
NAME OF <u>PERMANENT</u> 1BOSSCO FOCAL PERSON:			Joel Y. Villafuerte		
CONTACT NUMBER OF FOCAL PERSON:			1		
NAME OF REGIONAL DIRECTOR:			VP Vilma P. Agapito		
NAME OF PROVINCIAL DIRECTOR:			BH Joel Y. Villafuerte		
PROVINCIAL FIELD OFFICE ADDRESS:			Wong Chun Kar bldg. Tenejero, Balanga City		
PROVINCIAL FIELD OFFICE CONTACT NUMBER/S:			237-0738		
PROVINCIAL FIELD OFFICE EMAIL ADDRESS/ES:			balanga@sss.gov.ph		